

**AGENDA
MUNICIPAL COUNCIL
WORKSESSION MEETING
Monday, March 12, 2012
6:00 p.m.**

1. Call to Order and Pledge of Allegiance.
2. Roll Call.
3. Adequate Notice of this meeting as required by the Open Public Meetings Act of 1975, has been provided by an Annual Notice sent to The Home News Tribune, The Star Ledger and the Sentinel on January 3, 2012, and posted in the Main Lobby of the Municipal Complex on the same date.
4. **ORAL PETITIONS AND REMARKS**
5. **APPROVAL OF MINUTES:**
 - a. Combined Meeting of February 8, 2012
 - b. Closed Session Meeting of February 21, 2012
 - c. Worksession Meeting of February 21, 2012
 - d. Regular Meeting of February 23, 2012
6. **REPORTS FROM ALL COUNCIL COMMITTEES:**
7. **POINTS OF LIGHT**
8. **FROM THE BUSINESS ADMINISTRATOR:**
 - a. Introduction of the 2012 Municipal Budget
 - b. Ordinance to exceed the Municipal Budget Appropriation and establish a cap bank
 - c. Award of State Contract for the purchase of six servers
 - d. Award of renewal contract for the automated photo enforcement system
 - e. Award of State contracts for the Maintenance and Repair for Heavy Duty Vehicles
 - f. Award of State contract for parts and repairs of road maintenance equipment
 - g. Award of State contract for Automotive Parts for Heavy Duty Vehicles
 - h. Resolution canceling unexpended emergency appropriations for tax appeals
9. **FROM THE DEPARTMENT OF FINANCE:**
 - a. Report of Disbursements through March 8, 2012
 - b. Resolution authorizing refund in the amount of \$194,451.78 for redemption of tax sale certificates.
 - c. Resolution authorizing refund of tax overpayments, totaling \$85,734.14.
 - d. Temporary Emergency Appropriations
 - e. Resolution fixing the rate of interest and allowing for a grace period

- f. Resolution authorizing an accelerated tax lien sale
 - g. Resolution canceling small balances
10. **FROM THE DEPARTMENT OF HEALTH:**
- a. 2012 Municipal Alliance Minigrant Program
 - b. Sustainable Jersey Animals in the Community Pilot
 - c. Award of quote for professional medical services
11. **FROM THE DEPARTMENT OF LAW:**
- a. Professional Service Contract extension for Township Attorney
 - b. Professional Service Contract extension for Labor Attorney
12. **FROM THE DEPARTMENT OF PLANNING AND ENGINEERING:**
- a. Bond Reduction for Torsiello Organization, 2163-2177 Oak Tree Road, Application #P35-01/02.
 - b. Return of Maintenance Bond for Bonnie Brook Associates, 57 & 59 Preston Street, Application #P5074.
 - c. Tree Maintenance Bond Refund for Northside Associates (David Brown), 11 Phoenix Avenue, Permit #06-85.
 - d. Tree Maintenance Bond Refund for A. Ferraro Construction, LLC, 13 Dana Circle, Permit #06-82.
 - e. Tree Maintenance Bond Refund for A. Ferraro Construction, LLC, 16 Harding Avenue, Permit #08-04.
 - f. Right of Way Construction for Woodbridge Avenue and Gurley Road/Trenton Avenue
 - g. Refund of construction permit fee
 - h. Release of cash and performance bond for Beechwood @Edison, Woodbridge Avenue and College Avenue, Application #P29-03/04
 - i. Release of cash performance bond for Konstantinos Kourkanakis, 32 Kathleen Place, Application #P5026
 - j. Payment of cost-share contribution for the intersection improvements at Woodbridge Avenue and Gurley Road/Trenton Avenue
 - k. Deed Restriction for moderate-income rental housing unit at 43-C Belmont Avenue
 - l. Resolution authorizing additional funds for the acquisition of 2375 Woodbridge Avenue.
13. **FROM THE DEPARTMENT OF PUBLIC WORKS:**
- a. Award of bid for Contract No. 12-02-16, Wood Waste Processing/Chipping
 - b. Resolution making payment to the State of New Jersey for a compliance evaluation
 - c. Award of additional contract items for Contract No. 11-10-04, Automated Refuse Collection Vehicle

14. **FROM THE CHIEF OF FIRE:**
- a. Applications for Membership to Volunteer Fire Departments
 - b. Award of bid for Contract No. 12-05-18, Fire Department Equipment and Tools – Supply and Repair
 - c. Award of quote for laundering and cleaning services

15. **FROM THE CHIEF OF POLICE:**
- a. Award of contract for data access service
 - b. Award of State contract for four Lenovo Thinkpads
 - c. Award of State contract for cellular phone services and wireless cards

16. **FROM THE COUNCIL MEMBER OF THE PLANNING BOARD:**

17. **UNFINISHED BUSINESS:
ORDINANCES FOR FURTHER CONSIDERATION, PUBLIC HEARING, AND
FINAL ADOPTION:**

O.1793-2012 AN ORDINANCE AMENDING TITLE 4 OF THE CODE OF THE
TOWNSHIP OF EDISON REGARDING PERSONNEL CONTROLS
AND OVERSIGHT

O.1794-2012 AN ORDINANCE AMENDING TITLE 2 OF THE CODE OF THE
TOWNSHIP OF EDISON REGARDING FINANCIAL CONTROLS
AND OVERSIGHT

18. **COMMUNICATIONS:**
- a. Letter from Neil Kjelle regarding the New Jersey Public Supply Flouridation Act
- receive

19. **DISCUSSION ITEMS:**

Council President Karabinchak

- a. Tax Appeals
- b. Oak Tree and Woodland Intersection
- c. Edison Tower
- d. Digital Ticketing
- e. Capital Improvement Plan
- f. New Control Ordinances
- g. Green Technology (plastic bags)
- h. Resolution to End State Diversion of Municipal Revenues

Councilmember Diehl

None

Councilmember Gomez

None

Councilmember Lankey

None

Councilmember Lombardi

None

Councilmember Mascola

None

Councilmember Prasad

None

20. **CLOSED SESSION:**

a. Personnel

21. **ADJOURNMENT**

**CALENDAR YEAR 2012
MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Council of the Township of Edison in the County of Middlesex, N.J. finds it advisable and necessary to increase its CY 2012 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Council hereby determines that a 3.5 % increase in the budget for said year, amounting to \$996,904.43 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Council of the Township of Edison in the County of Middlesex, N.J. , a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2012 budget year, the final appropriations of the Township of Edison shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$3,399,165350, and that the CY 2012 municipal budget for the Township of Edison be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

**RESOLUTION AWARDING CONTRACT TO HEWLETT PACKARD COMPANY FOR THE
FURNISHING OF SIX SERVERS FOR THE TOWNSHIP OF EDISON**

WHEREAS, there is a need to purchase six servers, three for the Public Safety Network and three for the Municipal Complex Network; and

WHEREAS, HEWLETT PACKARD COMPANY, 10810 Farnam Drive, Omaha, NE 68154, has been awarded State Contract Number 70262 under M-0483/WSCA Computer Contract; and

WHEREAS, in accordance with the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, public bidding is not required when the purchase is under a state contract; and

WHEREAS, funds in the amount of \$86,843.18 have been certified to be available in the US DOE EECBG Grant Account, Number G-02-10-0100-806-001.

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. The Mayor, or her designee, is hereby authorized to execute a contract in the amount not to exceed \$86,843.18 and any other necessary documents, with HEWLETT PACKARD COMPANY, 10810 Farnam Drive, Omaha, NE 68154, as described herein.
2. This contract is authorized pursuant to the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, and State Contract, No. 70262 under M-0483.

RESOLUTION AWARDING A ONE YEAR RENEWAL CONTRACT TO REDFLEX TRAFFIC SYSTEMS FOR AUTOMATED PHOTO ENFORCEMENT SYSTEM

WHEREAS, bids were received on January 14, 2009 for RFP-08-12, Automated Photo Enforcement System; and

WHEREAS, R.125-032009 dated March 11, 2009 authorized a three year contract with REDFLEX TRAFFIC SYSTEMS, 23751 N. 23rd Avenue, Phoenix, AZ 85085 which expires on April 14, 2012; and

WHEREAS, the contract allows for two (2), one (1) year renewals with all conditions, requirements and terms of the contract remaining the same; and

WHEREAS, the Township of Edison would like to exercise the option to renew this contract for one year commencing April 15, 2012.

NOW, THEREFORE, IT IS RESOLVED by the Municipal Council of the Township of Edison, Middlesex County, New Jersey, that the appropriate Township Officials are hereby authorized to execute a contract with REDFLEX TRAFFIC SYSTEMS for a period of one (1) year commencing April 15, 2012.

**RESOLUTION AWARDING CONTRACT TO AIR BRAKE & EQUIPMENT FOR THE
FURNISHING OF MAINTENANCE AND REPAIR FOR HEAVY DUTY VEHICLES
FOR THE TOWNSHIP OF EDISON**

WHEREAS, there is a need to purchase Maintenance and Repair for Heavy Duty Vehicles for the Township of Edison; and

WHEREAS, AIR BRAKE & EQUIPMENT, 225 Route 22 West, Hillside, NJ 07205, has been awarded State Contract Number 73487 under T-2108/Maintenance and Repair for Heavy Duty Vehicles; and

WHEREAS, in accordance with the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, public bidding is not required when the purchase is under a state contract; and

WHEREAS, the total amount of this contract, not to exceed \$10,000.00, cannot be encumbered at this time; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

WHEREAS, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)).

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. The Mayor, or her designee, is hereby authorized to execute a contract in the amount not to exceed \$10,000.00 and any other necessary documents, with AIR BRAKE & EQUIPMENT, 225 Route 22 West, Hillside, NJ 07205, as described herein.
2. This contract is authorized pursuant to the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, and State Contract, No. 73487 under T-2108.

**RESOLUTION AWARDING CONTRACT TO NORCIA CORPORATON FOR THE
FURNISHING OF MAINTENACE AND REPAIR FOR HEAVY DUTY VEHICLES FOR
THE TOWNSHIP OF EDISON**

WHEREAS, there is a need to purchase Maintenance and Repair for Heavy Duty Vehicles for the Township of Edison; and

WHEREAS, NORCIA CORPORATION, 451 Blackhorse Lane, North Brunswick, NJ 08902, has been awarded State Contract Number 73514 under T-2108/Maintenance and Repair for Heavy Duty Vehicles; and

WHEREAS, in accordance with the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, public bidding is not required when the purchase is under a state contract; and

WHEREAS, the total amount of this contract, not to exceed \$10,000.00, cannot be encumbered at this time; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

WHEREAS, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)).

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. The Mayor, or her designee, is hereby authorized to execute a contract in the amount not to exceed \$10,000.00 and any other necessary documents, with NORCIA CORPORATION, 451 Blackhorse Lane, North Brunswick, NJ 08902, as described herein.
2. This contract is authorized pursuant to the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, and State Contract, No. 73514 under T-2108.

**RESOLUTION AWARDING CONTRACT TO SANITATION TRUCK REPAIRS FOR
THE FURNISHING OF AUTOMOTIVE PARTS FOR HEAVY DUTY VEHICLES FOR
THE TOWNSHIP OF EDISON**

WHEREAS, there is a need to purchase automotive parts for Heavy Duty Vehicles for the Township of Edison; and

WHEREAS, SANITATION TRUCK REPAIRS, 2301 Roosevelt Avenue, South Plainfield, NJ 07080, has been awarded State Contract Number 73772 under T-2085/Automotive parts for Heavy Duty Vehicles; and

WHEREAS, in accordance with the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, public bidding is not required when the purchase is under a state contract; and

WHEREAS, the total amount of this contract, not to exceed \$20,000.00, cannot be encumbered at this time; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

WHEREAS, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)).

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. The Mayor, or her designee, is hereby authorized to execute a contract in the amount not to exceed \$20,000.00 and any other necessary documents, with SANITATION TRUCK REPAIRS, 2301 Roosevelt Avenue, South Plainfield, NJ 07080, as described herein.
2. This contract is authorized pursuant to the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, and State Contract, No. 73772 under T-2085.

**RESOLUTION AWARDING CONTRACT TO NORCIA CORPORATON FOR THE
FURNISHING OF PARTS AND REPAIRS FOR ROAD MAINTENANCE EQUIPMENT
FOR THE TOWNSHIP OF EDISON**

WHEREAS, there is a need to purchase Parts and Repairs for Road Maintenance Equipment for the Township of Edison; and

WHEREAS, NORCIA CORPORATION, 451 Blackhorse Lane, North Brunswick, NJ 08902, has been awarded State Contract Number 69728 under T-2188/Parts and Repairs for Road Maintenance Equipment; and

WHEREAS, in accordance with the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, public bidding is not required when the purchase is under a state contract; and

WHEREAS, the total amount of this contract, not to exceed \$10,000.00, cannot be encumbered at this time; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

WHEREAS, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)).

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. The Mayor, or her designee, is hereby authorized to execute a contract in the amount not to exceed \$10,000.00 and any other necessary documents, with NORCIA CORPORATION, 451 Blackhorse Lane, North Brunswick, NJ 08902, as described herein.
2. This contract is authorized pursuant to the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, and State Contract, No. 69728 under T-2188.

**RESOLUTION AWARDING CONTRACT TO W.E. TIMMERMAN COMPANY, INC.
FOR THE FURNISHING OF PARTS & REPAIRS FOR ROAD MAINTENANCE
EQUIPMENT FOR THE TOWNSHIP OF EDISON**

WHEREAS, there is a need to purchase Parts & Repairs for Road Maintenance Equipment for the Township of Edison; and

WHEREAS, W.E. TIMMERMAN COMPANY, INC., Route 22, P.O. Box 71, Whitehouse, NJ 08888 has been awarded State Contract Number 69716 under T-2188/Parts and Repairs for Road Maintenance Equipment; and

WHEREAS, in accordance with the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, public bidding is not required when the purchase is under a state contract; and

WHEREAS, the total amount of this contract, not to exceed \$20,000.00, cannot be encumbered at this time; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

WHEREAS, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)).

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. The Mayor, or her designee, is hereby authorized to execute a contract in the amount not to exceed \$20,000.00 and any other necessary documents, with W.E. TIMMERMAN COMPANY, INC., Route 22, P.O. Box 71, Whitehouse, NJ 08888, as described herein.
2. This contract is authorized pursuant to the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, and State Contract, No. 69716 under T-2188.

**RESOLUTION AWARDING CONTRACT TO AMERICAN HOSE & HYDRAULICS
COMPANY FOR THE FURNISHING OF PARTS & REPAIRS FOR ROAD
MAINTENANCE EQUIPMENT FOR THE TOWNSHIP OF EDISON**

WHEREAS, there is a need to purchase Parts & Repairs for Road Maintenance Equipment for the Township of Edison; and

WHEREAS, AMERICAN HOSE & HYDRAULICS COMPANY, 700 21st Avenue, Paterson, NJ 07513 has been awarded State Contract Number 69730 under T-2188/Parts and Repairs for Road Maintenance Equipment; and

WHEREAS, in accordance with the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, public bidding is not required when the purchase is under a state contract; and

WHEREAS, the total amount of this contract, not to exceed \$20,000.00, cannot be encumbered at this time; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

WHEREAS, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)).

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. The Mayor, or her designee, is hereby authorized to execute a contract in the amount not to exceed \$20,000.00, and any other necessary documents, with AMERICAN HOSE & HYDRAULICS COMPANY, 700 21st Avenue, Paterson, NJ 07513, as described herein.
2. This contract is authorized pursuant to the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, and State Contract, No. 69730 under T-2188.

**RESOLUTION AWARDING CONTRACT TO AIR BRAKE & EQUIPMENT FOR THE
FURNISHING OF AUTOMOTIVE PARTS FOR HEAVY DUTY VEHICLES FOR THE
TOWNSHIP OF EDISON**

WHEREAS, there is a need to purchase automotive parts for Heavy Duty Vehicles for the Township of Edison; and

WHEREAS, AIR BRAKE & EQUIPMENT, 225 Route 22 West, Hillside, NJ 07205, has been awarded State Contract Number 73722 under T-2085/Automotive parts for Heavy Duty Vehicles; and

WHEREAS, in accordance with the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, public bidding is not required when the purchase is under a state contract; and

WHEREAS, the total amount of this contract, not to exceed \$45,000.00, cannot be encumbered at this time; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

WHEREAS, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)).

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. The Mayor, or her designee, is hereby authorized to execute a contract in the amount not to exceed \$45,000.00 and any other necessary documents, with AIR BRAKE & EQUIPMENT, 225 Route 22 West, Hillside, NJ 07205, as described herein.
2. This contract is authorized pursuant to the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, and State Contract, No. 73722 under T-2085.

**RESOLUTION AWARDING CONTRACT TO CAMPBELL FREIGHTLINER, LLC
FOR THE FURNISHING OF AUTOMOTIVE PARTS FOR HEAVY DUTY VEHICLES
FOR THE TOWNSHIP OF EDISON**

WHEREAS, there is a need to purchase Automotive Parts for Heavy Duty Vehicles for the Township of Edison; and

WHEREAS, CAMPBELL FREIGHTLINER, LLC, 145 Talmadge Road, Suite 8, PO Box 770, Edison, NJ 08818 has been awarded State Contract Number 73706 under T-2085/Automotive Parts for Heavy Duty Vehicles; and

WHEREAS, in accordance with the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, public bidding is not required when the purchase is under a state contract; and

WHEREAS, the total amount of this contract, not to exceed \$33,000.00, cannot be encumbered at this time; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

WHEREAS, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)).

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. The Mayor, or her designee, is hereby authorized to execute a contract in the amount not to exceed \$33,000.00 and any other necessary documents, with CAMPBELL FREIGHTLINER, LLC, 145 Talmadge Road, Suite 8, PO BOX 770, Edison, NJ 08818, as described herein.
2. This contract is authorized pursuant to the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, and State Contract, No. 73706 under T-2085.

**RESOLUTION AWARDING CONTRACT TO CAMPBELL FREIGHTLINER, LLC
FOR THE FURNISHING OF AUTOMOTIVE PARTS FOR HEAVY DUTY VEHICLES
FOR THE TOWNSHIP OF EDISON**

WHEREAS, there is a need to purchase Automotive Parts for Heavy Duty Vehicles for the Township of Edison; and

WHEREAS, CAMPBELL FREIGHTLINER, LLC, 145 Talmadge Road, Suite 8, PO Box 770, Edison, NJ 08818 has been awarded State Contract Number 73706 under T-2085/Automotive Parts for Heavy Duty Vehicles; and

WHEREAS, in accordance with the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, public bidding is not required when the purchase is under a state contract; and

WHEREAS, the total amount of this contract, not to exceed \$33,000.00, cannot be encumbered at this time; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

WHEREAS, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)).

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. The Mayor, or her designee, is hereby authorized to execute a contract in the amount not to exceed \$33,000.00 and any other necessary documents, with CAMPBELL FREIGHTLINER, LLC, 145 Talmadge Road, Suite 8, PO BOX 770, Edison, NJ 08818, as described herein.
2. This contract is authorized pursuant to the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, and State Contract, No. 73706 under T-2085.

EXPLANATION: A Resolution canceling \$538,347.25 of unexpended emergency appropriations for tax appeals.

**EDISON TOWNSHIP
RESOLUTION**

WHEREAS, by Resolution R.799-112011 adopted on November 9, 2011 an emergency appropriation in the amount of \$4,926,888.88 was created for the payment of refunds for tax appeals; and

WHEREAS, all amounts needed for the payment of the tax appeal refunds have been expended and there remains a balance of \$538,347.25; and

WHEREAS, if the \$538,347.25 of unexpended emergency appropriations are not canceled it will be need to be raised in the 2012 budget; and

WHEREAS, the Council wishes to authorize the cancellation of the unexpended balance of emergency appropriation in the amount of \$538,347.25.

NOW, THEREFORE, BE IT RESOLVED, by the Township of Edison, that it does hereby authorize the cancellation of the unexpended balance of emergency appropriation in the amount of \$538,347.25.

RESOLUTION

WHEREAS, at various sales of land for delinquent taxes held by the Edison Township Collector of Taxes, Middlesex County, New Jersey, the attached listing of tax sale certificates were sold; and

WHEREAS, the said tax sale certificates have been redeemed thereof, and the purchasers of said property are legally entitled to a refund of monies paid at the time of redemption.

NOW THEREFORE, BE IT RESOLVED, by the Municipal Council of the Township of Edison, that the Director of Finance is hereby authorized to draw checks to the noted parties in the amounts specified on the attached listing, totaling \$194,451.78.

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RESOLUTION

Whereas, on various properties located within the Township of Edison, overpayments of real estate taxes have been made due to erroneous or duplicate payments: and

Whereas, applications have been made to the Tax Collector for refunds of said overpayments, totaling \$85,734.14 and

Whereas, the attached listing is a detail of the requested refund.

NOW THEREFORE, BE IT RESOLVED, by the Municipal Council of the Township of Edison that the Director of Finance shall and is hereby authorized to draw checks to the parties in the amounts specified on the attached listing.

RESOLUTION

WHEREAS, pursuant to N.J.S.A. 54:4-66.1, taxes in municipalities operating under a calendar based fiscal year shall be payable for the first quarterly installment of the year on February 1, for the second quarterly installment on May 1, for the third quarterly installment on August 1, and for the fourth quarterly installment on November 1; and

WHEREAS, N.J.S.A. 54:4-67 provides that the governing body may fix the rate of interest to be charged for the non-payment of taxes, assessments &/or other municipal liens or charges; and

WHEREAS, N.J.S.A. 54:4-67(a), further provides that taxes shall not be subject to interest charges if payment of any installment is made within the tenth calendar day following the date upon which the same became payable; and

WHEREAS, N.J.S.A. 54:4-67 (c), provides that within the current fiscal year if any delinquency is in excess to \$10,000.00, a penalty not to exceed 6% may be charged; and

NOW, THEREFORE BE IT RESOLVED, by the Municipal Council of the Township of Edison, that in accordance with N.J.S.A. 54:4-66 et seq, the rate of interest to be charged on delinquent taxes and all other municipal liens or charges for the first, second, third and fourth quarterly installments of year 2012 shall be eight percent (8%) per annum on the first \$1,500.00 of delinquency and eighteen percent (18%) per annum on any amount in excess of \$1,500.00 to be calculated from the date the tax was payable until the date of actual payment to the collector is received provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which same became payable; and

BE IT FURTHER RESOLVED, that the rate of interest on unpaid sewer utility bills shall be eighteen percent (18%) per annum on any delinquency to be calculated from the date the bill was payable until the date of actual payment, provided that no interest shall be charged if payment of any bill is made within thirty (30) calendar days following the billing date or before the tenth calendar day following the date upon which same became payable, whichever is later; and

BE IT FURTHER RESOLVED, that a penalty of six percent (6%) be charged on all delinquent municipal charges in excess of \$10,000.00 that are not paid prior to the end of the fiscal year

RESOLUTION

WHEREAS, it is projected that as of November 11, 2012, over 25% of properties located within the Township of Edison will have unpaid municipal charges (i.e. real estate taxes and/or sewer service charges); and

WHEREAS, N.J.S.A. 54:5-19 requires that any unpaid taxes and/or other municipal charges that remain in arrears on the eleventh day of the eleventh month be sold at a tax sale; and

WHEREAS, Chapter 99, Public Laws allows accelerated tax lien sale as of the eleventh day of the eleventh month of the fiscal year upon passage of a resolution of the governing body; and

WHEREAS, the annual accelerated tax sale for the Township of Edison is scheduled to be held in December 17, 2012; and

WHEREAS, the tax sale process is lengthy and costly and places a large financial burden on the general tax base; and

WHEREAS, it is the desire of the Township of Edison to hold taxpayers who cause the tax sale procedure to be held accountable for the fees associated with said sale; and

WHEREAS, N.J.S.A. 54:5-26 provides for direct mailing of the tax sale notices in-lieu of up to two (2) legal advertisements, the costs of which shall be added to the cost of the sale, not to exceed \$25.00 for each set of notices; and

WHEREAS, it is the recommendation of the Tax Collector's office that an appropriate direct mail cost for the 2012 tax sale would be Twenty-Five (\$25.00); and

WHEREAS, N.J.S.A. 54:5-38 provides for fees in connection with holding a tax sale, of two (2%) percent of the total of municipal charges, including all interest and penalties, to the date of sale. The two (2%) percent shall not be less than Fifteen (\$15.00) dollars nor more than One Hundred (\$100.00) dollars for each parcel sold; and

WHEREAS, N.J.S.A. 54:5-29 provides for payment prior to the tax sale to include all interest, costs and penalties;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Edison in the County of Middlesex the Tax Collector is hereby authorized to conduct an accelerated tax lien sale for Fiscal year 2012 delinquencies.

BE IT FURTHER RESOLVED, by the Municipal Council of the Township of Edison, that in accordance with N.J.S.A. 54:5-26, the Tax Collector's office is hereby authorized to send two (2) direct mailings, in lieu of 2 advertisements, and collect a mailing fee of Twenty Five dollars (\$25.00) for each notice mailed; and

BE IT FURTHER RESOLVED, that costs of preparation, administration and advertisement, prior to the sale are hereby determined to be two (2%) percent of the total municipal charges, including all penalties and interest, but not less than Fifteen (\$15.00) dollars and not more than One Hundred (\$100.00) for each parcel.

**RESOLUTION
CANCELING SMALL BALANCES**

WHEREAS, the Municipal Tax Collector informs that from time to time there are property tax credits or delinquencies on certain property located within the Township of Edison, and

WHEREAS, N.J.S.A. 40A:5-17.1 provides that a municipality may adopt a resolution authorizing a municipal employee to process, without further action on their part, the cancellation of any property tax refund or delinquency of less than \$5.00, and

WHEREAS, that the Municipal Tax Collector is qualified, and recommends, to process said cancellation in his continuing effort to maintain the highest level of fiscal responsibility and

NOW, THEREFORE BE IT RESOLVED, by the Municipal Council of the Township of Edison, that the Municipal Tax Collector is hereby authorized to process the cancelation of tax refunds or delinquency of less than Five (\$5.00) dollars during the calendar year of 2012 in accordance with N.J.S.A. 40A:5-17.1.

TOWNSHIP OF EDISON

COUNTY OF MIDDLESEX

RESOLUTION

WHEREAS, the Township of Edison is eligible to receive grant funding up to \$12,500.00 from the Governor's Council on Alcoholism and Drug Abuse through the County of Middlesex 2012 Municipal Alliance Minigrant Program; and

WHEREAS, the Edison Municipal Alliance/Youth Services Commission is desirous of applying for the grant funds available from the County of Middlesex to continue to provide alcoholism, drug abuse and tobacco prevention/education programs and awareness activities to the residents of Edison; and

WHEREAS, in order to receive said grant the Township must match funds, 25% in cash and 75% in kind service to be eligible; and

WHEREAS, funds in the amount of up to \$3,125.00 are available in T-01-55-0279-000-000 which will be sufficient to meet the required cash match; and

WHEREAS, these services provide a significant benefit to the residents of the Township by providing primary prevention and early intervention services to those at risk of developing lifelong addictions or struggling to overcome them, and educating our children to help them avoid falling into the traps of alcoholism, smoking, and drug abuse.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Edison, that: the Edison Municipal Alliance/Youth Services Commission in conjunction with the Director of Health and Human Services are authorized to develop and file a grant application with the County of Middlesex; the County of Middlesex be requested to accept said application on behalf of the Township of Edison; the appropriate fiscal officer will accept the funds in connection with said project from the County of Middlesex and make disbursements in accordance with said application; and the appropriate Township Officials are hereby authorized to file the necessary applications and to enter into agreements and contracts with the County of Middlesex and other agencies and corporations for funding and implementation of this Municipal Alliance Grant program.

RESOLUTION ACCEPTING A GRANT IN THE AMOUNT OF \$50,000 FROM SUSTAINABLE JERSEY (FUNDED BY THE INTERNATIONAL FUND FOR ANIMAL WELFARE) FOR THE SUSTAINABLE JERSEY ANIMALS IN THE COMMUNITY PILOT

**TOWNSHIP OF EDISON
MUNICIPAL RESOLUTION**

WHEREAS, The Township of Edison Municipal Animal Shelter has been approved to receive grant funding in the amount of \$50,000 to be one of two New Jersey Municipalities to act as a pilot program as participation with the Sustainable Jersey Animals in the Community Pilot Program, and

WHEREAS, no matching funds are required of the Township of Edison in order to participate in the Sustainable Jersey Animals in the Community Pilot Program; and

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NOW, THEREFORE, BE IT RESOLVED, that the Municipal Council of the Township of Edison, that the appropriate fiscal officer will accept the funds in connection with said project from Sustainable Jersey/International Fund for Animal Welfare and make disbursements in accordance with said application for funding and implementation for the Sustainable Jersey Animals in the Community Pilot Program.

RESOLUTION ACCEPTING A GRANT IN THE AMOUNT OF \$50,000 FROM SUSTAINABLE JERSEY (FUNDED BY THE INTERNATIONAL FUND FOR ANIMAL WELFARE) FOR THE SUSTAINABLE JERSEY ANIMALS IN THE COMMUNITY PILOT

**TOWNSHIP OF EDISON
MUNICIPAL RESOLUTION**

WHEREAS, The Township of Edison Municipal Animal Shelter has been approved to receive grant funding in the amount of \$50,000 to be one of two New Jersey Municipalities to act as a pilot program as participation with the Sustainable Jersey Animals in the Community Pilot Program, and

WHEREAS, no matching funds are required of the Township of Edison in order to participate in the Sustainable Jersey Animals in the Community Pilot Program; and

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NOW, THEREFORE, BE IT RESOLVED, that the Municipal Council of the Township of Edison, that the appropriate fiscal officer will accept the funds in connection with said project from Sustainable Jersey/International Fund for Animal Welfare and make disbursements in accordance with said application for funding and implementation for the Sustainable Jersey Animals in the Community Pilot Program.

Explanation: This Resolution extends the Professional Services Contract awarded to Karl Kemm, Esq., and Hoagland, Longo, Moran, Dunst & Doukas, LLP, to represent the Township of Edison as Township Attorney through December 31, 2012.

RESOLUTION

WHEREAS, by Resolution R.023-012012 adopted on January 11, 2012 the Township of Edison awarded a contract to Karl Kemm, Esq., and Hoagland, Longo, Moran, Dunst & Doukas, LLP, to represent the Township of Edison as Township Attorney; and

WHEREAS, Resolution R.023-012012 approved this Contract for 90 days and not to exceed \$70,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Edison, County of Middlesex, and State of New Jersey, that this contract is hereby awarded through December 31, 2012 and the authorized amount of this Contract is hereby increased by \$165,000.00 for a total authorized expenditure of \$235,000.00.

Explanation: This Resolution extends the Professional Services Contract awarded to Louis Rainone, Esq., and DeCotiis, FirzPatrick & Cole, LLP, to represent the Township as labor counsel through December 31, 2012.

RESOLUTION

WHEREAS, by Resolution R.024-012012 adopted on January 11, 2012 the Township of Edison awarded a contract to Louis Rainone, Esq., and DeCotiis, FirzPatrick & Cole, LLP, to represent the Township as labor counsel; and

WHEREAS, Resolution R.024-012012 approved this Contract for 90 days and not to exceed \$50,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Edison, County of Middlesex, and State of New Jersey, that this contract is hereby awarded through December 31, 2012 and the authorized amount of this Contract is hereby increased by \$150,000.00 for a total authorized expenditure of \$200,000.00.

TOWNSHIP OF EDISON

RESOLUTION

WHEREAS, a Performance Bond Letter of Credit No. 03-06 of Provident Bank was posted on June 7, 2004, by Toranco-Oak Tree Associates, L.L.C., in the amount of \$502,059.33, to guarantee the installation of improvements for the project known as Torsiello Organization located at 2163-2177 Oak Tree Road in Block 555 and Lots 1, 2A, 3 & 5 and designated Application #P35-01/02; and

WHEREAS, a Cash Performance Bond check #26-601198 was posted on June 15, 2004 by Toranco-Oak Tree Associates, L.L.C. in the amount of \$55,784.37, on deposit in account #7760013214; and

WHEREAS, an inspection by the Division of Engineering, under the supervision of the Township Engineer, has revealed that, based upon the improvements completed to date, a 70% bond reduction is in order; and

WHEREAS, it is the recommendation of the Township Engineer that the Performance Bond be reduced by 70% from \$502,059.33 to \$150,617.79, or 30% of the original amount; therefore refunding the amount of \$351,441.54; and

WHEREAS, it is further the recommendation of the Township Engineer that the Cash Performance Bond be reduced by 70%, from \$55,784.37 to \$16,735.31, or 30% of the original amount, therefore refunding the amount of \$39,049.06, plus accrued interest, if applicable; and

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF EDISON, that the Performance Bond hereinabove mentioned be reduced to \$150,617.79, by virtue of a substitute bond or endorsement to the Performance Bond presently in place, until such time as Final Acceptance is granted.

BE IT FURTHER RESOLVED, that the Director of Finance be and is hereby authorized to refund the sum of \$39,049.06, plus accrued interest, if applicable on deposit in Account #7760013214 to Toranco-Oak Tree Associates, L.L.C. having offices at 2163 Oak Tree Road, Suite 101, Edison, N.J. 08820 with the sum of \$16,735.31 remaining on deposit until such time as Final Acceptance is granted.

TOWNSHIP OF EDISON

RESOLUTION

WHEREAS, the Township Engineer advises that an inspection has been made of Bonnie Brook Associates, located at 57 & 59 Preston Street in Block 161-U and Lots 12.09 & 12.10, Application #P5074, and said inspection indicates all improvements are complete and in accordance with the Municipal Standards of the Township of Edison; and

WHEREAS, on August 5, 2008, Bozco L.L.C. posted a Maintenance Bond Check #2132 in the amount of \$545.40, to guarantee the integrity of the site improvements with the Township of Edison. The maintenance period has elapsed with no defects developing; and

WHEREAS, the Township Engineer, recommends the release of the Maintenance Bond in the amount of \$545.40, plus interest, if applicable, on deposit with the Township of Edison in Account #7760013347, principal being Bozco L.L.C. having offices at 11 Hector Avenue, Edison, N.J. 08817 and acceptance of the subject improvements; and

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF EDISON that the aforementioned improvements are hereby complete and satisfactory and the Township Clerk be and is hereby authorized to return the aforesaid Maintenance Bond in the amount of \$545.40, plus interest, if applicable, to the applicant; and

BE IT FURTHER RESOLVED that the Township Clerk and the Director of Finance be and is hereby authorized to return the aforesaid Maintenance Bond in the amount of \$545.40, plus interest, if applicable, to the applicant.

TOWNSHIP OF EDISON

RESOLUTION

WHEREAS, on November 28, 2006 and March 13, 2008, Northside Associates (David Brown) posted Tree Maintenance Bond fees in the amount of \$900.00 on deposit with the Township of Edison in account #7760237655 to guarantee the installation of trees per the Municipal Code of the Township of Edison for designated Tree Maintenance Bond Permit #06-85, located at 11 Phoenix Avenue, Block 760 and Lots 1, 2 & 3; and

WHEREAS, an inspection by the Division of Engineering, under the supervision of the Township Engineer, has revealed that the trees planted have remained alive for the required two year maintenance period; and

WHEREAS, it is the recommendation of the Township Engineer that a Tree Maintenance Bond refund in the amount \$900.00, plus accrued interest, if applicable, be refunded to the applicant; and

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF EDISON, that the Tree Maintenance Bond in the amount of \$900.00, plus accrued interest, if applicable, hereinabove mentioned be refunded to the applicant; and

BE IT FURTHER RESOLVED, that the Director of Finance be and is hereby authorized to refund the sum of \$900.00, plus accrued interest, if applicable, on deposit in Account #7760237655 to Northside Associates (David Brown) having an address of 22 Karen Place, Edison, N.J. 08817.

TOWNSHIP OF EDISON

RESOLUTION

WHEREAS, on November 28, 2006, A. Ferraro Construction, LLC posted Tree Maintenance Bond fees in the amount of \$270.00 on deposit with the Township of Edison in account #7760237657 to guarantee the installation of trees per the Municipal Code of the Township of Edison for designated Tree Maintenance Bond Permit #06-82, located at 13 Dana Circle, Block 1017 and Lot 6; and

WHEREAS, an inspection by the Division of Engineering, under the supervision of the Township Engineer, has revealed that the trees planted have remained alive for the required two year maintenance period; and

WHEREAS, it is the recommendation of the Township Engineer that a Tree Maintenance Bond refund in the amount \$270.00, plus accrued interest, if applicable, be refunded to the applicant; and

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF EDISON, that the Tree Maintenance Bond in the amount of \$270.00, plus accrued interest, if applicable, hereinabove mentioned be refunded to the applicant; and

BE IT FURTHER RESOLVED, that the Director of Finance be and is hereby authorized to refund the sum of \$270.00, plus accrued interest, if applicable, on deposit in Account #7760237657 to A. Ferraro Construction, LLC having an address of 74 King Street, Edison, N.J. 08820.

TOWNSHIP OF EDISON

RESOLUTION

WHEREAS, on February 5, 2008, A. Ferraro Construction, LLC posted Tree Maintenance Bond fees in the amount of \$1,080.00 on deposit with the Township of Edison in account #7760275049 to guarantee the installation of trees per the Municipal Code of the Township of Edison for designated Tree Maintenance Bond Permit #08-04, located at 16 Harding Avenue, Block 1020 and Lot 19; and

WHEREAS, an inspection by the Division of Engineering, under the supervision of the Township Engineer, has revealed that the trees planted have remained alive for the required two year maintenance period; and

WHEREAS, it is the recommendation of the Township Engineer that a Tree Maintenance Bond refund in the amount \$1,080.00, plus accrued interest, if applicable, be refunded to the applicant; and

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF EDISON, that the Tree Maintenance Bond in the amount of \$1,080.00, plus accrued interest, if applicable, hereinabove mentioned be refunded to the applicant; and

BE IT FURTHER RESOLVED, that the Director of Finance be and is hereby authorized to refund the sum of \$1,080.00, plus accrued interest, if applicable, on deposit in Account #7760275049 to A. Ferraro Construction, LLC having an address of 74 King Street, Edison, N.J. 08820.

EXPLANATION: This resolution authorizes the Right-of-Entry for construction of the Middlesex County traffic signal intersection project for Woodbridge Avenue and Gurley Road / Trenton Avenue, located entirely within the Township of Edison, Middlesex County, NJ.

TOWNSHIP OF EDISON

RESOLUTION

WHEREAS, the Township of Edison entered into a Cost-Share Agreement with the County of Middlesex for a project consisting of the construction of new traffic signals and signalized intersection improvements at Woodbridge Avenue and Gurley Road / Trenton Avenue, with said improvements located entirely within the Township of Edison, Middlesex County, New Jersey; and

WHEREAS, the County of Middlesex is seeking approval and Right-of-Entry from the Township of Edison to proceed with said project; and

WHEREAS, the Township of Edison has acquired the necessary property parcels for right-of-way acquisition and the necessary construction easements in Edison for said project; and

WHEREAS, the plans, specifications, and right-of-way for said project have been reviewed by the Township Engineer and are found to be acceptable to the Township of Edison; and

WHEREAS, the Township of Edison will bear 50% of the cost of construction based on final as-built quantities, and will pay the electric bills once the traffic signals are operational.

NOW, THEREFORE BE IT RESOLVED by the Municipal Council of the Township of Edison, Middlesex County, New Jersey that in accordance with the Agreement between the County of Middlesex and the Township of Edison, the Township of Edison is providing Certification of Right-of-Entry for said project so that the County of Middlesex may advertise, receive bids, and recommend award of a construction contract to the Board of Chosen Freeholders for the installation of new traffic signals and improvements at the intersection of Woodbridge Avenue and Gurley Road / Trenton Avenue, with the Township of Edison bearing 50% of the cost of construction based on final as-built quantities, and the Township of Edison paying the electric bills for the traffic signals, once the traffic signals are operational.

EXPLANATION: This resolution provides for Senior Resident refund of the construction permit fee, less the DCA fee, posted for a residential construction permit.

TOWNSHIP OF EDISON
RESOLUTION

WHEREAS, on August 29, 2011, a Construction (Building) Permit fee, check #5407, permit # 2011-2728, was posted in the total amount of \$184.00 by the contractor, Iarrapino Heating & Cooling., having offices at 737 New Durham Rd, Edison, NJ 08817; and

WHEREAS, the application was submitted for alterations to the kitchen at 11 Mercury Rd by the hired contractor; Iarrapino Heating & Cooling, who did not make known to the Construction Code Enforcement Division that the homeowner is a bonafide Edison Senior Resident who is eligible for Senior Citizen waiver of municipal fees on construction permits, per the Edison Municipal Code, chapter 2-128.3; and

WHEREAS, appropriate documents have been submitted to the Township indicating that the work was done for a bonafide senior resident it is therefore appropriate that the municipal permit fee in the amount of \$170.00, derived from the \$184.00 total construction permit fee less the \$14.00 DCA fee, be refunded to the Homeowner Joseph Schembri, residing at 11 Mercury Road, Edison, NJ 08817; and

WHEREAS, the Township Engineer recommends the refund of the municipal permit fee, on Construction Permit # 2011-2728, in the amount of \$170.00 for the referenced application;

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Edison that the sum not to exceed \$170.00 on construction permit fees posted by Iarrapino Heating & Cooling., for 11 Mercury Road be refunded to the Homeowner;

BE IT FURTHER RESOLVED, that the Director of Finance be and is hereby authorized to refund the said amount of \$170.00 from the Refund of Revenue Fund to the Homeowner, Joseph Schembri, 11 Mercury Road, Edison, NJ 08817.

TOWNSHIP OF EDISON

RESOLUTION

WHEREAS, the Township Engineer advises that an inspection has been made of Beechwood at Edison-Centreplace Housing Units-Lennar located in Block 396, Lots 5 & 7, Application #P29-03/04 and said inspection indicates all improvements are complete and in accordance with Site Plan approval and Municipal Standards of the Township of Edison, therefore, it is now in order that Final Acceptance is granted and the Cash Performance Bond Reduction Balance and the Performance Bond Reduction Balance presently being held by the Township of Edison be released; and

WHEREAS, the Certificate of Occupancy was issued on November 9, 2011, also, a Maintenance Bond was posted on February 27, 2012 in the amount of \$238,454.17; and

WHEREAS, a Cash Performance Bond Check #762967928 was posted on August 5, 2005 by U.S. Home Corporation in the amount of \$261,615.07 on deposit in Account #7760013257; and

WHEREAS, a Cash Performance Bond Reduction was posted on August 5, 2009, Resolution #502-082009 reducing the Cash Performance Bond to \$57,229.00; and

WHEREAS, a Performance Bond No.929355488 of The Continental Insurance Company was posted on August 5, 2005 by U.S. Home Corporation in the amount of \$2,354,535.65; and

WHEREAS, a Performance Bond Reduction was posted on March 3, 2009, Resolution #177-032009 reducing the Performance Bond to \$515,061.00; and

WHEREAS, the Township Engineer recommends the release of the Cash Performance Bond Reduction balance in the amount of \$57,229.00 plus accrued interest, if applicable, on deposit in account #7760013257 principal being U.S. Home Corporation, having offices at 800 West Main Street, Freehold, N.J. 07728 and acceptance of the subject improvements; and

WHEREAS, the Township Engineer recommends the release of the Performance Bond Reduction balance in the amount of \$515,061.00; and

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF EDISON that the aforementioned improvements are hereby complete and satisfactory and the Township Clerk be and is hereby authorized to return the aforesaid Performance Bond in the amount of \$515,061.00, to the applicant; and

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF EDISON that the Director of Finance be and is hereby authorized to return the Cash Performance Bond in the amount of \$57,229.00, plus accrued interest if applicable on deposit in account #7760013257 to the applicant.

TOWNSHIP OF EDISON

RESOLUTION

WHEREAS, the Township Engineer advises that an inspection has been made of 32 Kathleen Place, Application #P5026 located in Block 556-F, Lot 17.01, and said inspection indicates all improvements are complete and in accordance with Site Plan approval and Municipal Standards of the Township of Edison; and

WHEREAS, inspection fees were posted on April 25, 2008 which now has a zero balance; and

WHEREAS, on February 27, 2012 a Maintenance Bond was posted by Konstantinos Kourkanakis in the amount of \$1,807.20: and

WHEREAS, the Township Engineer, recommends the release of the Cash Performance Bond Check #882930153 posted on April 25, 2008 in the amount of \$14,457.60, on deposit in account #7760013336 with the Township of Edison, principal being Konstantinos Kourkanakis having offices at 369-A Crowells Road, Highland Park, N.J. 08904 and acceptance of the subject improvements; and

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF EDISON that the aforementioned improvements are hereby complete and satisfactory and the Township Clerk be and is hereby authorized to return the aforesaid Cash Performance Bond in the amount of \$14,457.60, plus accrued interest, if applicable, to the applicant; and

BE IT FURTHER RESOLVED that the Township Clerk and the Director of Finance be and is hereby authorized to return the aforesaid Cash Performance Bond in the amount of \$14,457.60, plus accrued interest, if applicable, on deposit in account #7760013336 to the applicant.

EXPLANATION: This resolution provides authorization for Township payment in the amount of \$1 million to the County of Middlesex for the Township's pre-bid cost-share contribution to the County of Middlesex for the construction of traffic signalized intersection improvements at Woodbridge Avenue and Gurley Road / Trenton Avenue.

TOWNSHIP OF EDISON

RESOLUTION

WHEREAS, the Township of Edison on August 24, 2005 (R.422-082005) authorized a Cost-Share Agreement with the County of Middlesex for a project consisting of the construction of new traffic signals and signalized intersection improvements at Woodbridge Avenue and Gurley Road / Trenton Avenue; and

WHEREAS, the County of Middlesex has established the pre-bid cost-share contribution due from the Township of Edison in the amount of \$1 million to be deposited with the County of Middlesex prior to County advertisement for bids on the project; and

WHEREAS, the construction plans and specifications have been reviewed by the Township Engineer and are found to be acceptable to the Township of Edison;

NOW, THEREFORE BE IT RESOLVED by the Municipal Council of the Township of Edison, Middlesex County, New Jersey that in accordance with the Cost-Share Agreement executed between the County of Middlesex and the Township of Edison, the Township shall place on deposit with the County \$1 million, and placing these funds on deposit will allow the County to advertise, receive bids and recommend award of a construction contract for the project to the Board of Chosen Freeholders.

BE IT FURTHER RESOLVED by the Municipal Council of the Township of Edison, Middlesex County, New Jersey that in accordance with the executed Cost-Share Agreement, the Township of Edison shall bear fifty percent (50%) of the cost of construction based on the final as-built construction contract quantities.

EXPLANATION: This Resolution authorizes the Township to execute a Deed Restriction to provide for one (1) residential moderate-income rental housing units at 43-C Belmont Avenue within the Township of Edison, Middlesex County, in exchange for the release of \$25,000.00 from the Township's Affordable Housing Development Fee Trust Fund to Robert C. Foxx and Steven J. Fox, Fox and Foxx, the owners of the subject property.

TOWNSHIP OF EDISON

RESOLUTION

WHEREAS, the Township of Edison is desirous to enter into an Affordable Housing Mandatory Deed Restriction for Rental Property agreement with Robert C. Foxx and Steven J. Fox, Fox and Foxx, the developers/owners of 43-C Belmont Avenue for thirty (30) years covering one (1) apartment located on the property; and

WHEREAS, the restriction placed on the property will provide for one (1) moderate-income rental unit of affordable housing towards the satisfaction of the Township's affordable housing requirements; and

WHEREAS, in consideration of the thirty (30) year Deed Restriction placed on one (1) apartment located on the property, the Township of Edison will pay \$25,000 per unit of moderate-income rental housing for a total of \$25,000 out of the Township's Affordable Housing Development Fee Trust Fund to the owners of the property; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Edison in the County of Middlesex, State of New Jersey, as follows:

1. The Mayor, Township Clerk, Township Attorney, the Township's Administrative Agent, Frank Piazza of Piazza & Associates, and other necessary Township Officials are hereby authorized to execute and deliver the Deed Restriction and all other documents and undertake all actions reasonably necessary to effectuate this approval and authorization of the aforementioned Deed Restriction as authorized by this Resolution.

2. Upon receipt of the executed Deed Restriction the sum of \$25,000 for the one (1) moderate-income affordable units for a total of \$25,000 is hereby authorized to be appropriated from the Township's Affordable Housing Development Fee Trust Fund to be paid to "Robert C. Foxx and Steven J. Fox."

3. A certified copy of this Resolution, once adopted, is to be provided to the Municipal Housing Liaison, Susan Peck, the Administrative Agent, Frank Piazza of Piazza & Associates, Inc. and Robert C. Foxx and Steven J. Fox, of Fox and Foxx, for their records.

**RESOLUTION ACCEPTING BID AND AWARDING CONTRACT TO FISCHER CONTRACTING
INCORPORATED FOR WOOD WASTE PROCESSING/CHIPPING**

WHEREAS, bids were received by the Township of Edison on March 2, 2012 for Public Bid No. 12-02-16, Wood Waste Processing/Chipping for the Department of Public Works; and

WHEREAS, FISCHER CONTRACTING INCORPORATED, 10 Short Hills Lane, Scotch Plains, NJ 07076 submitted the lowest legally responsible, responsive bid; and

WHEREAS, the total amount of this contract shall not exceed \$34,500.00; and

WHEREAS, funds in the amount of \$34,500.00 have been certified to be available in the Solid Waste Subsidies-2011 Account, Number G-02-11-0290-787-000 and;

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. All bids have been reviewed, and the bid submitted by FISCHER CONTRACTING INCORPORATED, 10 Short Hills Lane, Scotch Plains, NJ 07076 for Wood Waste Processing/Chipping for the Department of Public Works, is determined to be the lowest legally responsible, responsive bid.
2. The Mayor, or her designee, is hereby authorized to execute a contract in the amount not to exceed \$34,500.00, and any other necessary documents, with FISCHER CONTRACTING INCORPORATED as described herein.
3. The Township of Edison Purchasing Agent is hereby authorized to return any and all deposits and/or bonds of the unsuccessful bidders.

THIS RESOLUTION AUTHORIZES PAYMENT TO TREASURER, STATE OF NEW JERSEY, DEPARTMENT OF ENVIRONMENTAL PROTECTION, DIVISION OF REVENUE IN THE AMOUNT OF \$6,000.00

WHEREAS, the Treasurer, State of New Jersey, Department of Environmental Protection, Division of Revenue, conducted a compliance evaluation in 2009 and found a violation with regard to an underground storage tank at the Police Garage at the Municipal Complex; and

WHEREAS, in accordance with a settlement agreement dated January 30, 2010, the Township of Edison shall pay the Treasurer, State of New Jersey, Department of Environmental Protection, Division of Revenue, a penalty of \$6,000.00; and

WHEREAS, funds in the amount of \$6,000.00 have been certified to be available in the Fuel and Lubricants – Federal & State Permits Account, No. 2-01-31-0460-000-105.

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, that the Township of Edison shall make payment in the amount of six thousand dollars (\$6,000.00) to the Treasurer, State of New Jersey, Department of Environmental Protection, Division of Revenue, PO Box 638, Trenton, NJ 08646.

**RESOLUTION AWARDING CONTRACT TO RARITAN VALLEY TRUCK
SALES, INC. FOR AN AUTOMATED REFUSE COLLECTION VEHICLE**

WHEREAS, bids were received by the Township of Edison on November 22, 2011 for Public Bid No. 11-10-24, Automated Refuse Collection Vehicle for the Department of Public Works; and

WHEREAS, RARITAN VALLEY TRUCK SALES, INC., P.O. Box 7064, North Brunswick, NJ 08902 submitted the lowest legally responsible, responsive bid; and

WHEREAS, Resolution R.017-012012 authorized the award of a contract to Raritan Valley Truck Sales, Inc. for the purchase of one Automated Refuse Collection; and

WHEREAS, contract specifications allow for additional purchases under this contract and the Township of Edison wishes to exercise this option to purchase two additional vehicles; and

WHEREAS, the maximum amount of the purchase shall not exceed \$673,738.00; and

WHEREAS, funds in the amount of \$673,738.00 have been certified to be available in the Section 20 Costs for Multi Purpose Ordinance Capital Account, Number C-04-07-1565-403-000 and;

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, the Mayor, or her designee, is hereby authorized to execute a contract and any other necessary documents, with RARITAN VALLEY TRUCK SALES, INC., as described herein, in the amount not to exceed \$673,738.00 for two additional Automated Refuse Collection vehicles.

**RESOLUTION ACCEPTING BID AND AWARDING CONTRACT TO FIREFIGHTER ONE, LLC FOR
FIRE DEPARTMENT EQUIPMENT AND TOOLS-SUPPLY AND REPAIR**

WHEREAS, bids were received by the Township of Edison on February 7, 2012 for Public Bid No. 12-05-18, Fire Department Equipment and Tools-Supply and Repair, for the Division of Fire; and

WHEREAS, FIREFIGHTER ONE, LLC, 26 Gail Court, Suite #1, Sparta, NJ 07871, submitted the lowest legally responsible, responsive bid for various items of the bid; and

WHEREAS, the total amount of this contract, not to exceed \$65,000.00, cannot be encumbered at this time; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

WHEREAS, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)).

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. All bids have been reviewed, and the bid submitted by FIREFIGHTER ONE, LLC, 26 Gail Court, Suite #1, Sparta, NJ 07871 for Fire Department Equipment and Tools-Supply and Repair for the Division of Fire, is determined to be the lowest legally responsible, responsive bid for various items of the bid.
2. The Mayor, or her designee, is hereby authorized to execute a contract in the amount not to exceed \$65,000.00, and any other necessary documents, with FIREFIGHTER ONE, LLC as described herein.
3. The Township of Edison Purchasing Agent is hereby authorized to return any and all deposits and/or bonds of the unsuccessful bidders.

RESOLUTION ACCEPTING QUOTE AND AWARDING CONTRACT TO SANITARY LINEN SUPPLY, INC. FOR LAUNDERING AND CLEANING SERVICE FOR THE FIRE DEPARTMENT

WHEREAS, quotes were solicited by the Township of Edison for laundering and cleaning service for towels for the Fire Department; and

WHEREAS, LINEN SUPPLY, INC., 1100 Sixth Avenue, Neptune, NJ 07753 submitted the sole quote; one dollar (1.00) per bath towel and sixty five cents (.65) per kitchen towel; and

WHEREAS, the total amount of this contract, not to exceed \$7,500.00, cannot be encumbered at this time; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

WHEREAS, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)).

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. All quotes have been reviewed, and the quote as submitted by LINEN SUPPLY, INC., 1100 Sixth Avenue, Neptune, NJ 07753 for laundering and cleaning services for towels is determined to be the sole quote.
2. The Mayor, or her designee, is hereby authorized to execute a contract in the amount of \$7,500.00, and any other necessary documents, with LINEN SUPPLY, INC. for the services describe herein.

**RESOLUTION AWARDING CONTRACT TO THOMSON REUTERS FOR DATA ACCESS SERVICE
FOR THE DIVISION OF POLICE**

WHEREAS, there is a need to renew the web based investigative and locator data access service which enables the Division of Police to conduct thorough law enforcement investigations, through access to databases such as criminal records, motor vehicle records, employment records, court records, and other similar records, thereby saving significant investigative resources for the Division of Police; and

WHEREAS, quotes were solicited by the Township of Edison for this service and THOMSON REUTERS, PO Box 6292, Carolstream, IL 60192 was determined to be most advantageous to the Township; and

WHEREAS, the price of this data access service is \$1,322.30 per month for a total of \$15,867.60 for a twelve month period; and

WHEREAS, funds in the amount of \$15,867.60 have been certified to be available in the Police Department-Computer Hardware & Software Account, Number 2-01-25-0240-000-059, subject to and contingent upon Council adoption of the 2012 budget.

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, that the Mayor, or her designee, is hereby authorized to execute a contract in the amount not to exceed \$15,867.60 and any other necessary documents, with THOMSON REUTERS as described herein.

**RESOLUTION AWARDING CONTRACT TO COMPUTER SYSTEMS & METHODS FOR THE
FURNISHING OF FOUR LENOVO THINKPADS FOR THE DIVISION OF POLICE**

WHEREAS, there is a need to purchase four Lenovo Thinkpads for the Division of Police; and

WHEREAS, COMPUTER SYSTEMS & METHODS, 15 Maple Street, Somerville, NJ 08876, has been awarded State Contract Number 70263 under M-0483/WSCA Computer Contract; and

WHEREAS, in accordance with the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, public bidding is not required when the purchase is under a state contract; and

WHEREAS, funds in the amount of \$6,608.02 have been certified to be available in the Federal Forfeited Property Account, Number T-13-00-0000-000-008.

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. The Mayor, or her designee, is hereby authorized to execute a contract in the amount not to exceed \$6,608.02 and any other necessary documents, with COMPUTER SYSTEMS & METHODS, 15 Maple Street, Somerville, NJ 08876, as described herein.
2. This contract is authorized pursuant to the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, and State Contract, No. 70263 under M-0483.

**RESOLUTION AWARDING CONTRACT TO VERIZON WIRELESS FOR THE FURNISHING OF
CELLULAR PHONE SERVICES AND WIRELESS CARDS**

WHEREAS, there is a need to purchase cellular phone services and wireless cards for the Township of Edison; and

WHEREAS, VERIZON WIRELESS, 502 First State Blvd., Newport, DE 19804 has been awarded State Contract Number A64428 under T-216A/Wireless Devices and Services; and

WHEREAS, in accordance with the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, public bidding is not required when the purchase is under a state contract; and

WHEREAS, the total amount of this contract for a twelve month period, not to exceed \$95,000.00 (\$50,000.00 for cell phones and \$45,000.00 for air cards), cannot be encumbered at this time; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

WHEREAS, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)).

NOW, THEREFORE, IT IS RESOLVED by the Township Council of the Township of Edison, as follows:

1. The Mayor, or her designee, is hereby authorized to execute a contract in the amount not to exceed \$95,000.00 and any other necessary documents, with VERIZON WIRELESS, 502 First State Blvd., Newport, DE 19804, as described herein.
2. This contract is authorized pursuant to the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, and State Contract, No. 64428 under T-216A.

EDISON TOWNSHIP

ORDINANCE O.1793-2012

WHEREAS, the Township Council wishes to amend existing Township ordinances to provide for greater personnel controls and oversight for the Township of Edison.

BE IT ORDAINED, by the Township Council of the Township of Edison, County of Middlesex, State of New Jersey that:

SECTION I. Chapter IV Personnel Policies, Section 4-3 Personnel Regulations; Affirmative Action is hereby amended as follows:

4-3.6 Hiring of Applicants.

- c. Background Checks: Any applicant for employment with the Township prior to being hired shall be required to submit to the following, pursuant to N.J.S.A. 40:48-1.4:
1. A criminal background check; and
 2. A fingerprint check in accordance with applicable state and federal laws, rules and regulations.
 - (i) The Business Administrator, or his designee, shall be authorized to exchange fingerprint data with and receive criminal history information from the State Bureau of Identification (SBI) in the Division of State Police and the Federal Bureau of Investigation.
 - (ii) In order to obtain criminal history record information under this article, the Business Administrator, or his designee, shall submit fingerprint data and the applicable fee to the State Bureau of Identification. The SBI shall receive all criminal history record information from the Federal Bureau of Identification and shall disseminate that information to the Business Administrator or his designee.
 3. No person shall be hired by the Township of Edison without successfully completing a background check in accordance with this ordinance.
- d. Drug and Alcohol Test: Any applicant for employment with the Township prior to being hired shall be subject to a pre-employment testing in accordance with the provisions of the Township Drug and Alcohol Policy. No person shall be hired by the Township of Edison without passing the pre employment drug and alcohol test.
- e. Credit Check: Any applicant for employment with the Township prior to being hired shall be required to submit to a credit check, if the position the person will be obtaining is in the Finance Department, the Tax Collector's office and/or involves the handling of cash, checks or money of any kind or involves access to or control over any of the Township's bank accounts.

SECTION II. Chapter II Administration, Article III Departments, Section 2-25 Division of Human Resources is hereby amended as follows:

2-25.2 Human Resources Officer; Duties.

The Township Human Resources Officer shall:

e. Establish and maintain a roster of all persons in the government, which shall set forth the significant facts relating to personnel administration, including health benefit records for all active and retired employee. A report including the health benefit received and the coverage type for all active and retired employees shall be provided to the Township Council on an annual basis.

h. Maintain the official records of all compensated absences including: sick days, vacation days, personal days, disability or medical leave either used or earned or accumulated. These records shall be submitted to the Finance department for formal verification with a report of that verification being supplied to the Mayor and Township Council on an annual basis.

i. Maintain copies of all individual employment agreements indicating the terms of employment, salary and benefits paid to the employee. All such agreements shall be reviewed by the Department of Law for compliance with applicable state law concerning contract procurement. Copies of all such agreements shall be provided to the Township Clerk and Township Council.

SECTION III. This Ordinance shall take effect twenty (20) days after adoption and approval by the Mayor in accordance with N.J.S.A. 40:69A:181(b).

SECTION IV. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

EXPLANATION: This Ordinance creates additional financial controls and oversight for the Township of Edison.

EDISON TOWNSHIP

ORDINANCE O.1794-2012

WHEREAS, the Township Council wishes to amend existing Township ordinances to provide for greater financial controls and oversight for the Township of Edison.

BE IT ORDAINED, by the Township Council of the Township of Edison, County of Middlesex, State of New Jersey that:

SECTION I. Chapter II Administration, Article III Departments, Section 2-44 Division of Custody and Disbursement is hereby amended as follows:

2-44.2 Functions of Division of Custody and Disbursement.

a. The Division of Custody and Disbursement shall:

4. Make disbursement of all Township funds upon warrant of the supervisor of accounts by an individual warrant or check for each bill, claim, wage, salary payment as approved by the Business Administrator or the Township Council as required by law and/or the Township Code and not otherwise;

5. Shall establish a system that requires all manual checks from \$1 to \$19,999 must have (2) two original signatures and all manual checks is \$20,000 or greater it must have three (3) original signatures, and if the check requires three (3) signatures one must be the Mayor or in the absence of the Mayor the Business Administrator, further if the individual manual check is for a contract and the total cost of the contract is \$20,000 or greater than any manual check must have three (3) signatures;

6. Shall ensure that all bills and encumbrances are posted within the Township's accounting systems and that the same are reconciled within ten (10) days of the end of each month and that a listing of the same be provided to the Township Council;

7. Shall ensure that all revenues are posted within the Township's computerized accounting system within ten (10) days of receipt and that monthly report of the same be provided to the Township Council.

SECTION II. Chapter II Administration, Article III Departments, Section 2-24 Division of Central Purchases, is hereby amended as follows:

2-24.3 Purchasing Procedures.

j. Every two (2) years and before any contract for any health insurance (including medical coverage, dental coverage, prescription coverage and the like), health insurance brokers and/or third party administrators for health insurance is awarded the Purchasing Agent shall solicit quotes from at least five (5) health insurance providers, brokers and/or third party administrators or provide them with copies of the bidding specification, request for proposals or request for qualifications as the case may be and request response to the same, and provide the Township Council with any and all responses received. Additionally, any contract for health insurance, health insurance brokers and/or third party administrators for health insurance shall require the vendor to provide a detailed list of claims and pay-outs on at least a quarterly basis, and the same shall be provided to the Township Council.

SECTION III. Chapter II Administration, Article III Departments, is hereby amended as follows:

~~2-92 2-93 RESERVED.~~

2-92 Furloughs.

Any furlough instituted by the Township of Edison shall be defined as: A temporary layoff encompassing the temporary cessation of an employer's operation, or a portion of an employer's operation, for a definite period of time in order to achieve a governmental economy or efficiency, and without pay to the employees who are furloughed.

2-93 RESERVED.

SECTION IV. This Ordinance shall take effect twenty (20) days after adoption and approval by the Mayor in accordance with N.J.S.A. 40:69A:181(b).