

TIRE REPAIR MAN

Hourly rate range \$24.67 to \$29.11

Submit resume and application to The Twp of Edison HR Dept.,
100 Municipal Blvd, Edison NJ 08817 on or before 5/21/18.

DEFINITION:

Under direction is responsible for repairing, removing, and examining damaged and defective or flat tires of automobiles and/or trucks, and heavy equipment; may respond to road calls to replace damaged tires on various automotive vehicles; does other related duties.

NOTE: The examples of work for this title are for illustrative purposes only. A particular position using this title may not perform all duties listed in this job specification. Conversely, all duties performed on the job may not be listed.

EXAMPLES OF WORK:

Raises vehicles using various types of jacks, depending on the types of vehicles being raised

Unbolts wheels, using lug wrench

Removes wheels from vehicles by hand, or when repairing heavy equipment tires may use a power hoist

Locates puncture in tubeless tire by visual inspection or by immersing inflated tire in water bath and observing air bubbles emerging from puncture

Removes inner tubes from tire and examines tire casing for defects, such as holes and tears

Glues tire patch over rupture in tire casing using rubber cement

Reassembles tire onto wheel and places wheel on balancing machine to determine counter weights required balancing wheel.

Hammers required counterweights onto rim of wheels

Switches regular or snow tires

Seals puncture in tubeless tire by inserting adhesive material and expanding rubber plug into puncture with use of appropriate hand tools

Uses various tire tools or equipment to separate tires from wheels

May be required to make road service repair on motorized equipment that has flats

May be required to drive various motor vehicles on the road

Maintains records and files

Will be required to learn to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.

REQUIREMENTS:

Must be able to possess and maintain a valid NJ Drivers License and Commercial Driver's License (CDL) Class B.

Ability to understand, remember and carry out oral and written directions

Ability to perform routine manual work

Able to read, write and understand English sufficiently to perform duties and simple mathematical calculations

Able to convey or exchange information when reporting to supervision.